

Minutes of meeting between Nansledan Community Association and the Duchy of Cornwall

Wednesday 25th April 2023 at 11:00am

In attendance: Sam Kirkness D of C
 Janice Swanson NCA
 Theresa Ferguson NCA
 William Benson NCA

Apologies: Annalisa Mather and Tatiana Cant

The meeting was convened to update each side of possible funding and the arrangements for the coronation of King Charles III event within the Nansledan Estate.

- SK - Confirmed that an approach will be made to the developers to assist with funds for the NCA. No timescale has been placed on the outcome Bank Details will be sent to SK to pass on to the developers
- TF - Advised that an event risk assessment had been completed and a copy would be sent to the D of C. Public Liability insurance is in place.
- TF - A NCA Gazebo has been purchased for this and future events
- TF - A road closure will put in place at Plen Tennyson (Shop Area). A traffic diversion plan will be placed on the NCA website and Facebook
- TF - Volunteers have created bunting which will be placed between lamp posts by Duchy builders (Harry).
- TF - First Aiders are available on the day.
- TF - Children will be supervised by parents or appropriate adult
- TF - Toilet facilities will be provided by the local businesses and Residents
- TF - There will be a mixture of live and recorded music throughout the day
- TF - There will be games and competitions and a Coronation Quiz.
- TF - A team of volunteers will assist the organisers on the day.
- TF - Waste disposal and litter picking will be in place during and after the event, with a final litter pick on the following Monday.
- TF - Interest has been shown by Radio Cornwall and Newquay radio

ACTIONS

1. Grass cutting on Parc Mengludh to be arranged **SK**
2. Arrange for D of C photographer to be present **SK**
3. Speaker system to be Pat Tested (can be battery operated) **TF**

Other

Future Defibrillator Training to be arranged.