



NCA Committee Meeting held via Zoom 12th September 2023

Present: SF, JS, TF, TC, WB

Apologies: AM

Duchy Event: Who instigated the invitation to the NCA to participate? It was short notice and therefore most Committee Members were unable to attend due to prior commitments.

Procedure: We discussed procedural matter and resolved that all Committee Members must be kept informed of invitations and commitments to ensure our full agreement and availability, so we're all "singing from the same page".

Committee Positions Available: Secretary - role to comprise of NCA Committee Diary Management, ie internal and external meetings with the Duchy and other organisations as necessary. Taking and distributing the Minutes of NCA Meetings and other meetings if required.

AGM: Date & Venue: Proposed 17th/18th October 2023 at Skol Nansledan, TF to pursue this with Mrs French.

AOB: None.